

## The Responsible Jewellery Council

We, Ametros Group Ltd, hereby confirm that all the following General Data Protection Regulation (GDPR) compliance structures at The Responsible Jewellery Council have been developed and are supported by Ametros Group Ltd ("Ametros"). Ametros is an independent third-party specialist provider of GDPR consultancy services and has been commissioned by The Responsible Jewellery Council to represent the organisation as its official Data Protection Officer and to assume the responsibilities of that role.

We confirm we have conducted risk assessments of The Responsible Jewellery Council's organisational and technological data processing activities and have put into place an ongoing data security implementation plan to ensure adequate and appropriate security measures surrounding personal data are maintained.

The Responsible Jewellery Council has a compliance infrastructure in place designed to maintain standards with the GDPR.

A documented record of the organisations data processing activities that states the various purposes and the lawful basis of processing has been drafted that sets out the data subject types and categories of personal data concerned, retention schedules for when data will be erased, descriptions of the various security measures in place, and other relevant information. Preparations have been made so that where necessary, rights afforded to data subjects by the GDPR will be upheld; that The Responsible Jewellery Council will erase, restrict, or provide access to personal data when requested.

The Responsible Jewellery Council will actively record data security breaches and is prepared, when necessary, to report data breaches to the regulators and those individuals affected.

A process of data protection impact assessment is in place where high-risk processing activities can be identified to ensure measures to reduce risk are considered, and that continued processing of data in ways that could be considered high-risk is done only after prior consultation with the regulatory authorities.

Our contact details can be found on the Responsible Jewellery Council privacy notice, available here - <https://www.responsiblejewellery.com/about/policies/privacy-notice/>

Jamie Richards



Operations Director

